

## Learning Languages Submission Guidelines

Learning Languages, the journal of the National Network for Early Language Learning (NNELL), serves the profession by providing a medium for the sharing of information, ideas, and concerns among teachers, administrators, researchers, and others interested in the early learning of World languages. Learning Languages embodies NNELL's commitment to promote opportunities for all children to develop a high level of competence in at least one language and culture in addition to their own.

In an effort to address the interests of the profession, Learning Languages publishes both scholarly articles and invited features. Both types of submission must demonstrate the author(s)'s awareness of language learning theories and early-language learning classroom practices.

### **Scholarly Articles (2,000-5,000 words)**

Scholarly articles are evaluated by at least three members of the board of reviewers through a process of blind review. Reviewers evaluate these articles on the basis of content, originality, information accuracy, clarity, and contribution to the field. These articles are clearly identified as Refereed Article in the journal.

Scholarly articles report on original inquiry and cite current and relevant research and theory as a basis for making recommendations for practice. Scholarly articles in the areas listed below will be given equal consideration:

- *Advocacy and Leadership* (e.g., analysis of national trends or policies, effective leadership and advocacy models, etc.)
- *Practical* (e.g., exemplary implementation of an early language learning program model, innovative approaches to teaching, etc.)
- *Research* (e.g., quantitative or qualitative studies that have direct implications to early language learning, etc.)
- *Theoretical* (e.g., guidelines for practical application anchored in the literature, etc.)

### **Features (1,000-3,000 words)**

Features are evaluated by at least two readers, one of which is a member of

the NNELL Executive Board, and the editor. Features address subjects of appeal to early language teachers, administrators, researchers, and others interested in the early learning of World languages. They may include teacher-to-teacher advice on issues affecting the profession, descriptions of successful advocacy initiatives, or selected invited contributions on topics of interest to the profession.

### **Activities (800-1,500 words)**

Descriptions of successful language learning activities are expected to provide the following: a) language learning goals; b) applicable standards; c) materials; d) a description of the procedures, and e) assessment plan. Please keep in mind the diversity of languages represented in our readership in your examples and illustrations.

### **Student Work**

Authors are encouraged to enclose student work with their submissions. However, written permission from the student(s)'s parents or legal guardians must be sent to the editor before any student work can be published. Permission from the parent or legal guardian must include the student's name, age, school, and the teacher's name, address, telephone, and e-mail address (if available).

### **General Guidelines**

To be considered for publication, all manuscripts must be accompanied by written notification from the author(s) containing: 1) a statement indicating that the manuscript is not being considered for publication elsewhere either in print or online; 2) contact address for all authors; and 3) clear designation of a contact author. Authors are responsible for the accuracy of the information provided and compliance with copyright laws (for information about copyright, visit [www.copyright.gov](http://www.copyright.gov)). Style and formatting should follow the American Psychological Association (APA) guidelines. In the case of multiple authors, one author should be designated as the contact author. The contact author is responsible for keeping co-authors informed on the status of a submission.

All submissions (snail or electronic mail) must include the word processing file of the manuscript in document format (.doc) or rich-text format (.rtf).

You may insert graphics in your word processing file to indicate location, but all graphics should also be supplied as separate files using a standard format (preferably .tiff, .bmp, or high resolution .jpeg). Use APA guidelines to indicate placement of graphics in the body of the manuscript.

### **Electronic Submission**

Create a new e-mail message addressed to [LearningLanguages@gmail.com](mailto:LearningLanguages@gmail.com). In the body of the message, type in or paste the information in the cover letter. Attach all corresponding files and send your message.

### **Regular Mail Submission**

Enclose one hard copy of your manuscript, a cover letter, and electronic file(s) saved in portable media (e.g., a CD) in an envelope and mail it to the editor (see address below).

### **Copyright and Permissions**

All authors must sign a Transfer of Copyright Agreement, available from the editor, upon acceptance of an article for publication. Authors reserve the right to use their articles in their own works (e.g., books and/or electronic media) providing there is acknowledgement of Learning Languages and prior notice to Learning Languages if the use is for direct commercial advantage.

### **Editorial Address**

All manuscripts, and questions, about manuscripts, may be directed to the Editor at [LearningLanguages@gmail.com](mailto:LearningLanguages@gmail.com).

### **Websites**

*The website addresses in Learning Languages are provided for our readers' convenience and were checked for accuracy at the moment of sending this publication to press. However, because websites continuously change and may even disappear over time, the author(s), Language Learning, or the National Network for Early Language Learning's (NNELL) are not responsible for the accuracy of the links or the content of the websites in this or any other issue. Unless otherwise stated, the inclusion of a resource is not intended as an endorsement of the views expressed or the products and/or services offered on a website.*