

NELL NATIONAL NETWORK FOR EARLY LANGUAGE LEARNING

State Representatives Role and Responsibilities

<i>Roles and Responsibilities</i>	<i>Suggestions and Implementation</i>
<i>1. Maintain frequent communication with NNELL members in your State</i>	
<ul style="list-style-type: none"> • <i>Disseminate information on a routine and timely basis.</i> • <i>Contribute to the NNELL FB page and Regional Forum with reliable information.</i> 	<ul style="list-style-type: none"> • <i>Develop a distribution list (email – Google Group) with help of the Regional Rep to inform members.</i> • <i>Publicize NNELL sessions at ACTFL that are listed in the website to facilitate networking among NNELL members.</i> • <i>Publicize Webinars and NNELL Summer Institute.</i> • <i>Offer to serve on the board of your state language association.</i>
<i>2. Try to arrange for NNELL representation at your local or state conference.</i>	
<ul style="list-style-type: none"> • <i>Offer at least one session annually, if you are able to, at state regional meetings/conferences.</i> 	<ul style="list-style-type: none"> • <i>Conduct informal sharing sessions such as “Lunch with NNELL” or “Get Together with NNEL” at your regional/state meeting/conference.</i> • <i>Offer a free NNELL sponsored Pre/Post Conference Workshop.</i> • <i>Display student works on tables at a conference or in other public places.</i> • <i>Conduct a theme-based state meeting or sharing session about favorite resource or activity.</i>

3. Undertake Recruitment Member

- *Engage in ongoing, active recruitment throughout the year, but especially at language conferences or another events.*

- *Involve parents in NNELL via PTO presentations. (There is a PPT available for you to use)*
- *Submit articles to schools and local papers.*
- *Send emails to welcome new members.*
- *Prepare a raffle basket to offer at state conference sharing session.*
- *Include ads in professional journals.*
- *Provide incentives for new members.*
- *Send information to periodically form of flyer or an invitation to join NNELL. Information may include research findings and upcoming events.*